

Melrose-Mindoro Board of Education

Regular Monthly Board Meeting

August 26, 2013

Board President Marlane Anderson called to order the regular monthly meeting of the Melrose-Mindoro School Board of Education at 7:01 p.m. Administrators present: Superintendent Del DeBerg, High School Principal Jeff Arzt, K-8 Principal Corey Peterson, Finance Administrator Kim Bobo, Board Members present: Becky Gerdes, Kathy Dunn, Shane Zeman and Terry Blaken, Rick Paisley, Joel Konze.

Motion by Gerdes, second by Zeman to approve the minutes as presented. Motion carried 7-0.

Correspondence- None

Administrator's Report

1. The IRS audit is progressing smoothly. Information has been submitted in a timely manner.
2. Reminder that the back to school luncheon will take place on August 27, 2013. Board members and retirees are invited to attend.
3. Bus inspections went well. One leaf spring on a bus was broken which happened during summer school.
4. Annual meeting will be held on October 28, 2013.
5. Mel-Min's ACT scores for the past year averaged 23.3 which is higher than the state average of 22.1. Although this is just a snapshot, improvement was seen in all four areas tested.
6. District and school report cards will be released to the public September 17.

Open Forum – None

Finance

Expenditures and Receipts through July were reviewed. Motion by Gerdes, second by Dunn to approve the check summary and vouchers in the amount of \$756,494.32. Motion carried 7-0. The Cash Flow and Activity accounts were reviewed.

Other Business

1. Mr. DeBerg reported that the 2012-2013 budget is looking better and the annual audit should be wrapping up in September.
2. The annual report of seclusion and restraints for the 2012-13 school year showed that there were nine incidences involving 5 students. The report also requires administration to report who is special education or not. Two students were special education and three were not.
3. Motion by Konze, second by Blaken to accept the resignations of Mesa Heit, Laura Brewer and Matt Gordy. Mr. Gordy's resignation was conditional upon the district receiving a written letter of resignation. Motion carried 7-0.
4. Motion by Paisley, second by Zeman to hire Jenna Kowalke, Melrose KG; Wendy Sampson, 4th Gr; Jessica Mulholland, 5th Gr; Steve Miller, High School Special Education; Jessica Miller, Title 1; and Kari Peterson, 8th Gr. Literature/Language Arts. Motion carried 6-0 with Kathy Dunn abstaining.
5. Motion by Blaken, second by Gerdes to hire Jessica (Demaske) Gallagher as a kitchen helper in Mindoro three hours per day, five days a week. Motion carried 7-0.
6. Motion by Dunn, second by Paisley to hire Rod Everson for \$1.00 per year as Vision Therapy Coordinator. Motion carried 7-0.
7. Motion by Gerdes, second by Blaken to implement the change to how board policies are created and adopted. New policies will be read at two separate meetings. The first time to hear the policy and then voted on at the second meeting. This will allow time for reflection. Motion carried 7-0. The new 4K policy was read tonight. It briefly states that children must be 4 year old to attend 4K. They may be older but must have an IEP in place. In another matter, Band Director Erik Hanson approached the board with the request to revise the instrument usage fee for district owned band instruments. The suggested price was \$25 per year unless the family has free or reduced meals. This fee would then be waived.
8. Angela Sheppard's resignation created a vacancy at the building principal/lead teacher position. Discussion revolved around the need for such a position or whether PK-8 Principal Corey Peterson could do the job. Motion by Gerdes, second by Paisley to pay PK-8 Principal Corey Peterson an additional \$2,500 as building principal for the year. After first semester, the board will then revisit the need for a 'lead teacher/building principal'. Motion carried 6-0 with Kathy Dunn abstaining.

9. Motion by Gerdes, second by roll call vote to adjourn to Executive Session 19.85 (1) (c) to consider performance evaluation of Administrative staff at 8:00 p.m. Motion carried 7-0.
10. Motion by Paisley, second by Konze to return to open session at 8:37 p.m. Motion carried 7-0.
11. Motion by Konze, second by Blaken to adjourn at 8:40 p.m. Motion carried 7-0.

Michelle Murray
Recorder of Minutes